

Rental Property Information Checklist



Rental Property Checklist				
Client Name				
Legal Owner				
Property Details				
Address				
Date of Purchase				
Rented for Full Year	Yes		No	
If No Date first Rented				
Income - 1 July - 30 June				
Gross Rent	\$			
Other Rental Income	\$			
Expenses - 1 July - 30 June				
Advertising	\$	Pest Control	\$	
Travel	\$	Cleaning	\$	
Borrowing Expenses	\$	Gardening	\$	
Council Rates	\$	Legal Fees	\$	
Insurance	\$	Property Management	\$	
Land Tax	\$	Water Charges	\$	
Repairs and Maintenance	\$	Interest	\$	
Body Corporate	\$	Other	\$	
Depreciable Items Purchased During the Year				
Item		Date Purchased	Cost	
			\$	
			\$	
			\$	
			\$	
Improvements / Construction Costs Incurred During the Year				
Item		Date Purchased	Cost	
			\$	
			\$	
			\$	
			\$	