2026 Trust & Partnership Tax Checklist

A simple guide to the information we may need to prepare your trust or partnership's 2026 financial statements and income tax return.

Client / Entity Information

Entity Name	
Entity Type (Trust / Partnership)	
ABN / TFN	
Contact Person	
Email / Phone	
Accounting Software	

Income & Investments

Business / trading income records or access to accounting software	Yes	No	N/A
Interest income	Yes	No	N/A
Dividends and franking credits received	Yes	No	N/A
Managed fund / investment annual tax statements	Yes	No	N/A
Rental property income and expenses (if applicable)	Yes	No	N/A
Capital gains / sale of shares, investments, property or other assets	Yes	No	N/A
Other income not recorded in the accounting file	Yes	No	N/A

Expenses & Records

Bank and credit card statements for entity accounts	Yes	No	N/A
Motor vehicle and travel expenses relating to the business/investments	Yes	No	N/A
Insurance, subscriptions, licences and professional memberships	Yes	No	N/A
Repairs, maintenance, rent and utilities	Yes	No	N/A
Legal, accounting and other professional fees	Yes	No	N/A
Any expenses paid personally by partners/trustees/beneficiaries on behalf of the entity	Yes	No	N/A

Assets, Loans & Finance

Details and invoices for assets purchased or sold during the year	Yes	No	N/A
New finance agreements, leases or loans	Yes	No	N/A
Loan statements showing balances at 30 June 2026	Yes	No	N/A
Details of loans or money advanced to/from partners, trustees or beneficiaries	Yes	No	N/A

Year-End Information

Stock / inventory value at 30 June 2026 (if applicable)	Yes	No	N/A
Work in progress at 30 June 2026 (if applicable)	Yes	No	N/A
Accounts receivable / debtors and accounts payable / creditors at 30 June 2026	Yes	No	N/A
Details of any new partners, beneficiaries, trustees or changes to ownership/interests	Yes	No	N/A
Any unusual, one-off or private transactions we should be aware of	Yes	No	N/A

Trusts Only - Distributions

Only complete this section if the entity is a trust.

Details of intended beneficiaries for the 2026 income year	Yes	No	N/A
Any changes to beneficiary details or bank accounts	Yes	No	N/A
Details of unpaid present entitlements / beneficiary loans, if applicable	Yes	No	N/A

Partnerships Only

Only complete this section if the entity is a partnership.

Details of any changes in partners or profit-sharing percentages	Yes	No	N/A
Details of partner contributions, drawings or loans	Yes	No	N/A

Notes / Additional Information

Please include anything else that may be relevant for the 2026 tax return or financial statements.

Please attach supporting documents for items marked Yes where available. We may request additional information depending on the entity's circumstances.